

## APPLICATION FOR LAND DIVISION

I (We) hereby request a division of land in the City of Wyoming. (Date) \_\_\_\_/\_\_\_\_/\_\_\_\_

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(PRINT)

HOME ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

\_\_\_\_ **Attach a list of any other fee owners of parcel(s).**

The current **parcel number(s)** and **address of the parcel(s)** I wish to divide:

\_\_\_\_ (Parcel Number) \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_ (Parcel Number) \_\_\_\_\_ Address \_\_\_\_\_

We are BUYING, SELLING, LEASING, or describe \_\_\_\_\_  
(circle all that apply)

\_\_\_\_ 1. Purpose (use) of Division: \_\_\_\_\_  
(Attach Site Plan?)

\_\_\_\_ 2. Attach a copy of the legal descriptions for the proposed parcels.

\_\_\_\_ A. Before Division = Parent/Original (if different than Parcel No.).

\_\_\_\_ B. After Division = Children.

\_\_\_\_ C. Including any and all Easements and Deed Restrictions.

\_\_\_\_ 3. Attach Survey(s) of Children parcels. See Requirements – City Ordinance 1.5(k).

\_\_\_\_ 4. Provide number, size and date of any division after March 31, 1997... if  
not currently recognized by the City with a distinct Parcel Number. This  
must also be done for divisions prior to this date if they do not have a  
current Parcel Number.

\_\_\_\_ 5. Provide evidence of "ACCESSIBILITY". (City Ordinance 71.2(a))

\_\_\_\_ 6. Provide information regarding any terms of "transfer of division rights."

\_\_\_\_ 7. Attach Kent County Health Dept. Approval, if not served by City Water & Sewer.

\_\_\_\_ 8. Taxes paid up to date. (**Property cannot be divided if taxes are not kept  
current**)

**(Upon approval Land Division will be effective for tax year 2016)**

### CITY USE ONLY:

Reviewed by Assessing Office:

\$ 100.00 fee, received On: \_\_\_\_/\_\_\_\_/\_\_\_\_ Cash \_\_\_\_ Check No. \_\_\_\_ By \_\_\_\_

Form first received: \_\_\_\_/\_\_\_\_/\_\_\_\_ By: \_\_\_\_ Notes: \_\_\_\_

Complete with information? \_\_\_\_ Items Needed: \_\_\_\_

Delinquent Taxes? \_\_\_\_

Special Assessments (yes or No)? \_\_\_\_

Meets State Law? \_\_\_\_

Proposed new address: \_\_\_\_

Reviewed by other Depts.:

Planning \_\_\_\_\_

Inspections \_\_\_\_\_

Engineering \_\_\_\_\_

Previously cited City Ordinances

#### 71.2 DEFINITIONS.

- a. "Accessible" means that the parcel meets one or both of the following requirements:
- (1) Has an area where a driveway provides vehicular access to an existing road or street and meets all applicable location standards or has an area where a driveway can provide vehicular access to an existing road or street and meet all applicable location standards.
  - (2) Is served by an existing easement that provides vehicular access to an existing road or street and that meets all applicable location standards or can be served by a proposed easement that will provide vehicular access to an existing road or street and that will meet all applicable location standards.

#### 71.5 APPLICATION.

- k. A survey prepared pursuant to the survey requirements of P.A. 132 of 1970, as amended (MCL 54.211), by a land surveyor licensed by the State of Michigan. The survey map shall contain the following:

- (1) Date, north arrow and scale.
- (2) Existing and proposed parcel lines and dimensions.
- (3) Existing utilities and drainage courses within fifty (50) feet of the parcel(s) to be split.
- (4) Location and dimensions of existing and proposed easements, parcel numbers and roadways.
- (5) Existing structures, with dimensions, on the proposed parcel(s) and all structures within (50) feet of the proposed parcel line.
- (6) Zoning classification of the parcel(s) to be split and all abutting parcels.
- (7) All required front, rear and side yard setbacks resulting from the requested division.
- (8) Method of storm water drainage.